



INTERNATIONAL STUDENT AND
RESEARCHER'S GUIDE

UNIFESP



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A TRADITIONAL AND MODERN UNIVERSITY

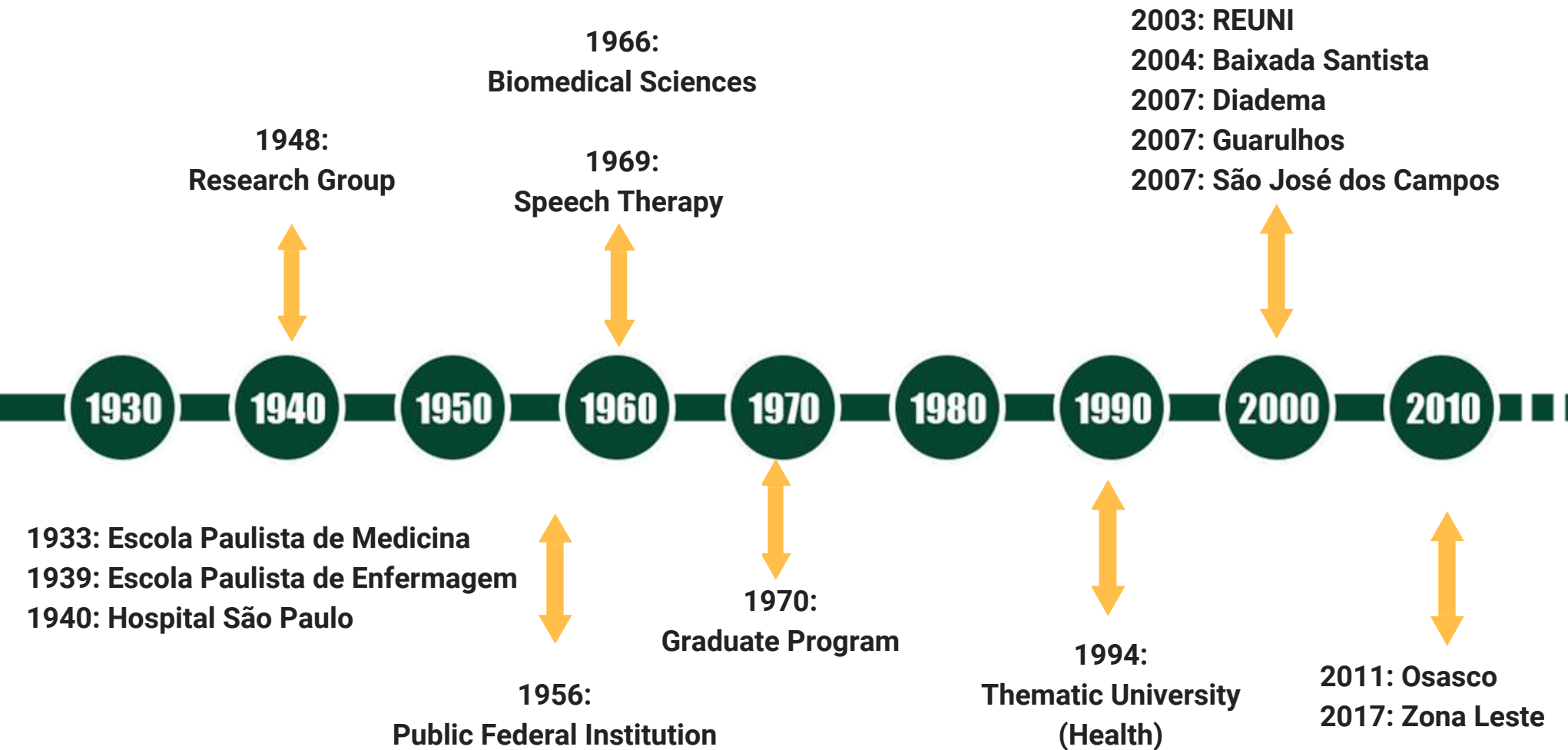
The Universidade Federal de São Paulo (Unifesp) has its roots in 1933 when a private medical school was founded. It became a federal institution in 1956 and a federal university in 1994. Now it holds six campuses (São Paulo, Baixada Santista, Diadema, Guarulhos, Osasco and São José dos Campos) with 55 undergraduate courses, 58 graduate programs, 1,500 faculty members, 4,000 employees and 15,800 regular students.

Unifesp is considered one of the most important education and research institutions in Brazil and Latin America. It aims at promoting the country's social, economic and technological development by means of inseparable activities in education, research and extension.



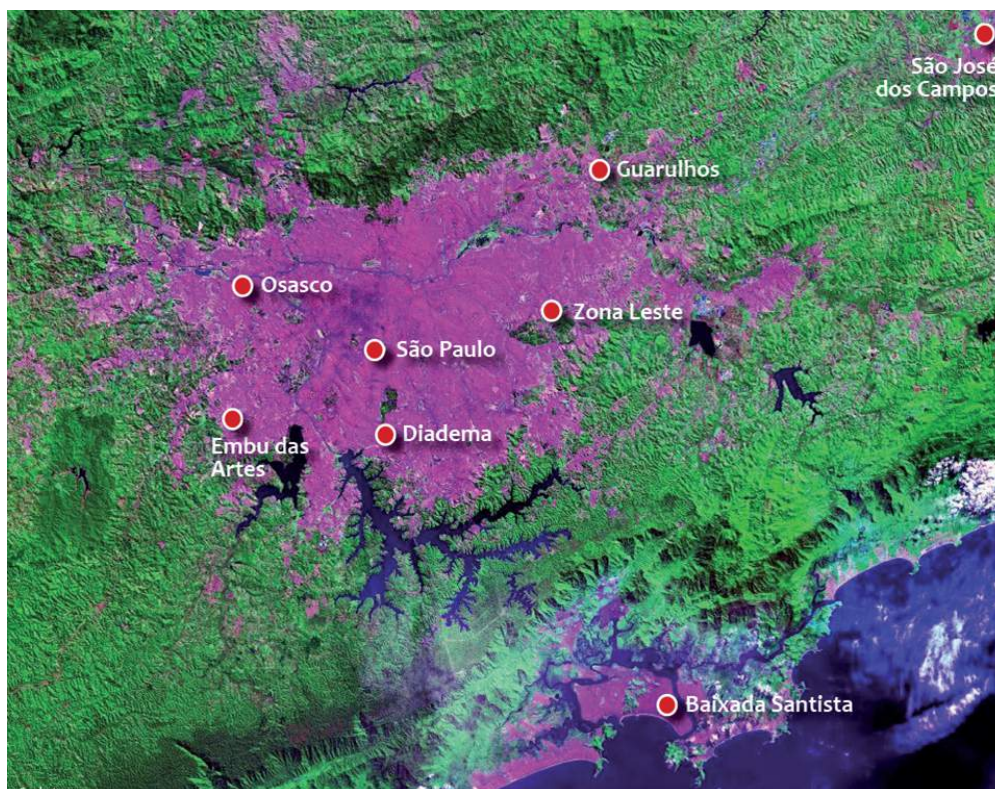
Universidade Federal de São Paulo
Rua Sena Madureira, nº 1500
São Paulo SP - CEP: 04021-001
Tel: (11) 5576-4000

TIMELINE



CAMPI LOCATION

Located in the most populated state in Brazil, Unifesp's original campus is located in the heart of the city of São Paulo. Three campuses are located in the metropolitan area of São Paulo and the other three are situated in outstanding cities in the state. The state of São Paulo is the main cultural center of the country, offering a large range of cultural activities, exhibitions and events, providing an amazing experience to visitors.



More information: <https://www.unifesp.br/world/index.php/about-the-university/rectorate-and-campuses/rectorate-and-campuses-locations>

CAMPUSES



São Paulo 🔍



Osasco 🔍



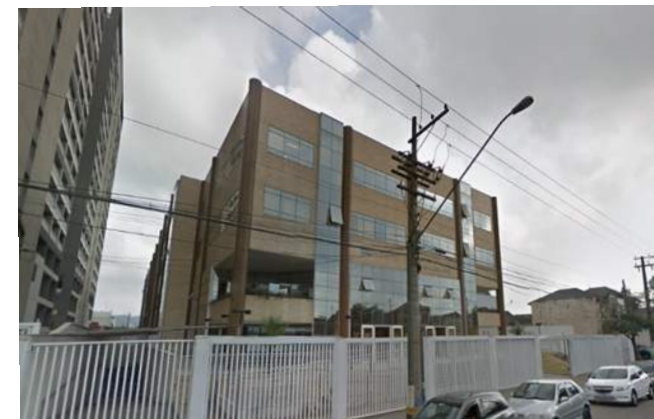
São José dos Campos 🔍



Guarulhos 🔍



Diadema 🔍



Baixada Santista 🔍

RANKING

Universidade Federal de São Paulo (UNIFESP) remains among the best universities in the country, according to the ranking of the publication **Times Higher Education (THE)**. The list was released on September 26, 2018.

The institution remained in third place for the second consecutive year and is among the best Brazilian institutions of higher education. In addition, Unifesp is the first in the country in the question Citations and the best in the question Teaching among Brazilian universities in the 601-800 range. "Despite the crisis that the federal institutions are going through, we have been able to maintain our quality of teaching," says rector Soraya Smali.

Latin America Ranking (2018)

#1 Federal University in Brazil

#4 in Latin America

#1 Publication with high citation index



More information:

https://www.timeshighereducation.com/world-university-rankings/2018/latin-america-university-rankings#!/page/0/length/25/sort_by/rank/sort_order/asc/cols/undefined

UNIFESP NUMBERS

	Nº	Enrollments
Undergraduate Courses	52	13,000
Graduate Programs	67	5,340
Medical Residence	86	1,096
Multiprofessional Residence	20	561
Continuing Education Courses (Specialization and Professional Development)	130	2,369
Social Programs	60	-
Social Projects	154	-
Learning Distance	21	9,264
TOTAL		35,160
Faculty		1,547
Staff (UNIFESP + HU)		4,000
TOTAL		5,547

FACILITIES

All campuses are prepared and equipped to offer learning and research activities, with auditoriums, teaching rooms, laboratories, libraries, study rooms and wi-fi access.

1. Library
2. Informatics room
3. University restaurant



UNDERGRADUATE COURSES

Biomedical Sciences
Health Informatics Technology
Medicine
Ophthalmic Technology
Radiology Technology
Speech Therapy

Information and Contacts of Academic Departments and Faculty:

<https://www.unifesp.br/world/index.php/departments-and-faculty>



São Paulo Campus

Escola Paulista de Medicina

Email: diretoria.csp@unifesp.br

Telephone: + 55(11)5576-4840

Address: Rua Botucatu, 740 - 5º Andar-Vila Clementino - São Paulo - SP -

CEP: 04023-900

Website: <https://www.unifesp.br/campus/sao/>

GRADUATE PROGRAMS

Evidence-Based Health Care
Gastroenterology
Health Sciences Applied to Rheumatology
Health Sciences Applied to Sports and Physical Activity
Human Communication Disorders
Infectious Diseases
Interdisciplinary Surgical Science
Management and Informatics Applied to Health
Medicine-Cardiology
Medicine-Clinical Endocrinology
Medicine-Clinical Radiology
Medicine-Gynecology
Medicine-Hematology
Medicine-Nephrology
Medicine-Obstetrics
Medicine-Otorhinolaryngology
Medicine-Pneumology
Medicine-Urology
Microbiology and Immunology

Molecular Biology
Neurology/ Neurosciences
Nutrition
Ophthalmology and Visual Sciences
Ophthalmology and Visual Sciences-Professional Master
Pathology
Pediatrics and Sciences Applied to Pediatrics
Pharmacology
Psychiatry and Medical Psychology
Psychobiology
Public Health
Public Health-Professional Master
Science, Technology and Management Applied to Tissue Regeneration
Structural and Functional Biology
Technologies and Health Care
Translational Medicine
Translational Surgery

ESCOLA PAULISTA DE ENFERMAGEM

UNDERGRADUATE COURSES

Nursing

GRADUATE PROGRAMS

Nursing
Teaching in Health Sciences

Information and Contacts of Academic Departments and Faculty:

<https://www.unifesp.br/world/index.php/departments-and-faculty>



São Paulo Campus

Escola Paulista de Enfermagem

Email: diretoria.csp@unifesp.br

Telephone: + 55(11)5576-4840

Address: Rua Botucatu, 740 - 5º Andar-Vila Clementino - São Paulo - SP -

CEP: 04023-900

Website: <https://www.unifesp.br/campus/sao/>

INSTITUTO DE CIÊNCIA AMBIENTAIS, QUÍMICAS E FARMACÊUTICAS

UNDERGRADUATE COURSES

Bachelor's Degree in Science
(Biology, Physics, Mathematics and Chemistry)
Biology
Chemical Engineering
Chemistry
Environmental Sciences
Industrial Chemistry
Pharmacy and Biochemistry

GRADUATE PROGRAMS

Chemical Biology
Chemical Engineering
Ecology and Evolution
Engineering and Materials Sciences
Integrated Environmental Analysis
Pharmaceutical Sciences
Professional Master in Mathematics
Science and Technology of Sustainability
Teaching of Sciences and Mathematics



Information and Contacts of Academic Departments and Faculty:

<https://www.unifesp.br/world/index.php/departments-and-faculty>

Diadema Campus

Instituto de Ciências Ambientais, Químicas e Farmacêuticas

E-mail: diretoria.diadema@unifesp.br

Telephone: +55 (11) 3319-3495

Address: Unidade José Alencar - Rua São Nicolau, 210 - Centro - Diadema -
SP- CEP 09913-030

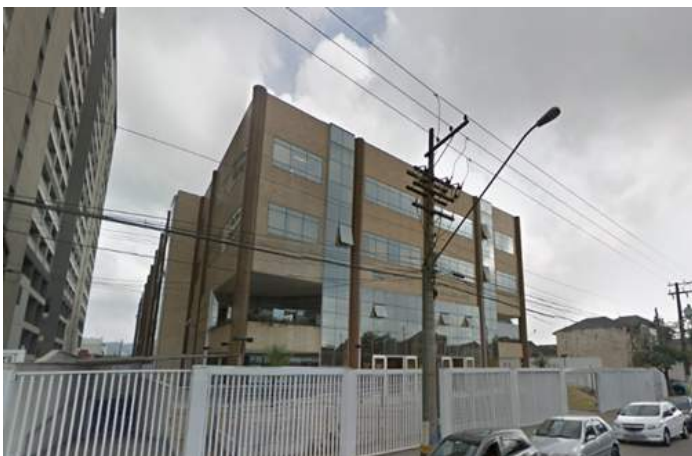
Website: <https://www.unifesp.br/campus/dia/>

UNDERGRADUATE COURSES

Environmental Engineering
Interdisciplinary Sea Science and Technology
Nutrition
Occupational Therapy
Petroleum Engineering
Physical Education
Physiotherapy
Psychology
Social Services

GRADUATE PROGRAMS

Biodiversity and Coastal Marine Ecology
Bioproducts and Bioprocesses
Food, Nutrition and Health
Human movement sciences and rehabilitation
Integrated Environmental Analysis
Interdisciplinary Health Sciences
Professional Masters in Teaching Health Sciences
Social Services and Social Policies



Information and Contacts of Academic Departments and Faculty:
<https://www.unifesp.br/world/index.php/departments-and-faculty>

Baixada Santista Campus

Instituto de Saúde e Sociedade / Instituto do Mar

Email: diracad.bs@unifesp.br

Telephone: + 55 (13) 3229-0130

Address: Rua Silva Jardim, 136 - Vila Mathias – Santos-SP - CEP 11015-020

Website: <http://www.unifesp.br/campus/san7/>

ESCOLA PAULISTA DE POLÍTICA, ECONOMIA E NEGÓCIOS

UNDERGRADUATE COURSES

Accounting Sciences
Actuarial Sciences
Administration
Economic Sciences
International Relations

GRADUATE PROGRAMS

Economics and Development
Management Public Organizations Policies



Information and Contacts of Academic Departments and Faculty:
<https://www.unifesp.br/world/index.php/departments-and-faculty>

Osasco Campus

Escola Paulista de Política, Economia e Negócios

Email: diretoria.osasco@unifesp.br

Telephone: +55 (11) 3385-4136

Address: Rua Angélica,100- Jardim das Flores-Osasco-SP-CEP:06110-295

Website: <https://www.unifesp.br/campus/osa2/>

ESCOLA DE FILOSOFIA, LETRAS E CIÊNCIAS HUMANAS

UNDERGRADUATE COURSES

Art History
Education
History
Language and Literature Courses
Philosophy
Social Sciences

GRADUATE PROGRAMS

Art History
Education
Education and Health in Childhood and Adolescence (MA and PhD)
History
History Teaching
Language and Literature
Philosophy
Social Sciences



Information and Contacts of Academic Departments and Faculty:
<https://www.unifesp.br/world/index.php/departments-and-faculty>

Guarulhos Campus

Escola de Filosofia, Letras e Ciências Humanas

E-mail: diracad.guarulhos@unifesp.br

Telephone: + 55(11) 5576-4848

Address: Estrada do Caminho Velho, 333

Jd. Nova Cidade-Guarulhos-SP- CEP 07252-312

Website: <http://www.unifesp.br/campus/gua>

UNDERGRADUATE COURSES

Bachelor's Degree in Science and Technology

Interdisciplinary Bachelor's degree in Sciences and Technology with an option for 6 degrees: Material Engineering, Biomedical Engineering, Computing Engineering, Computational Mathematics, Computational Sciences and Biotechnology.

GRADUATE PROGRAMS

Applied Mathematics
Biomedical Engineering
Biotechnology
Computer Science
Engineering and Materials Science
Operational Research
Professional Master in Mathematics
Professional Master in Technological Innovation

Information and Contacts of Academic Departments and Faculty:

<https://www.unifesp.br/world/index.php/departments-and-faculty>



São José dos Campos Campus

Instituto de Ciência e Tecnologia

Email: diretoria.sjc@unifesp.br

Telephone: +55(12) 5576-4848/ +55(12)3924-9500 Extension 9500

Addresses: 1-Technological Park Unit- Avenida Cesare Mansueto Giulio

Lattes,1201-Eugênio de Mello- São José dos Campos-SP- CEP:12247-014 / 2-

Rua Talim, 330- São José dos Campos-SP- CEP:12231-280

Website: <https://www.unifesp.br/campus/sjc/>

INSTITUTO DE CIÊNCIA E TECNOLOGIA

São José dos Campos

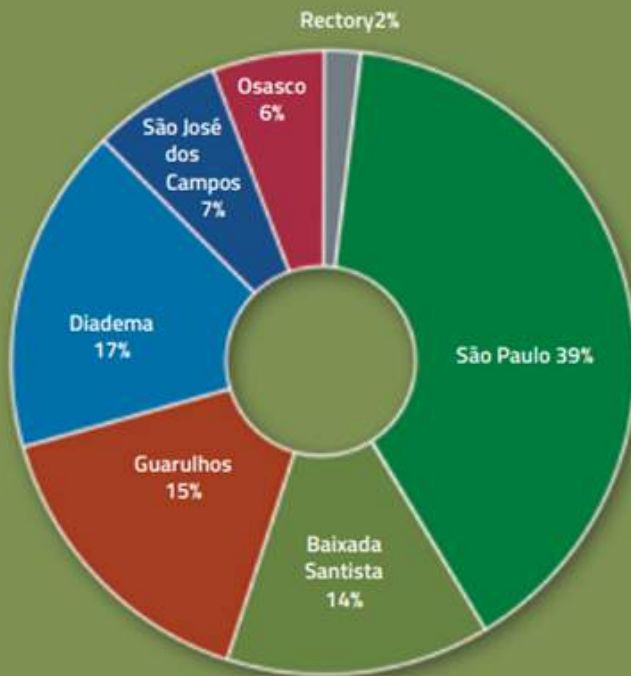
9 Research Institutes in the Technological Park, the biggest Brazilians companies

Land area: 800,000m²



HIGH IMPACT RESEARCH

Faculty per area

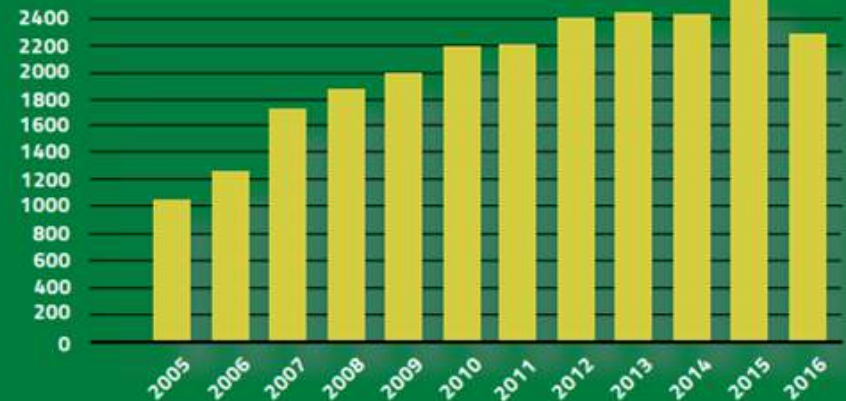


Source: Secretary of International Relations

International excellence graduate programs

- Endocrinology
- Hematology
- Infectious Diseases
- Microbiology and Immunology
- Molecular Biology
- Nephrology
- Neurology / Neurosciences
- Ophthalmology and Visual Sciences
- Pharmacology
- Psychiatry and Medical Psychology
- Psychobiology
- Translational Surgery

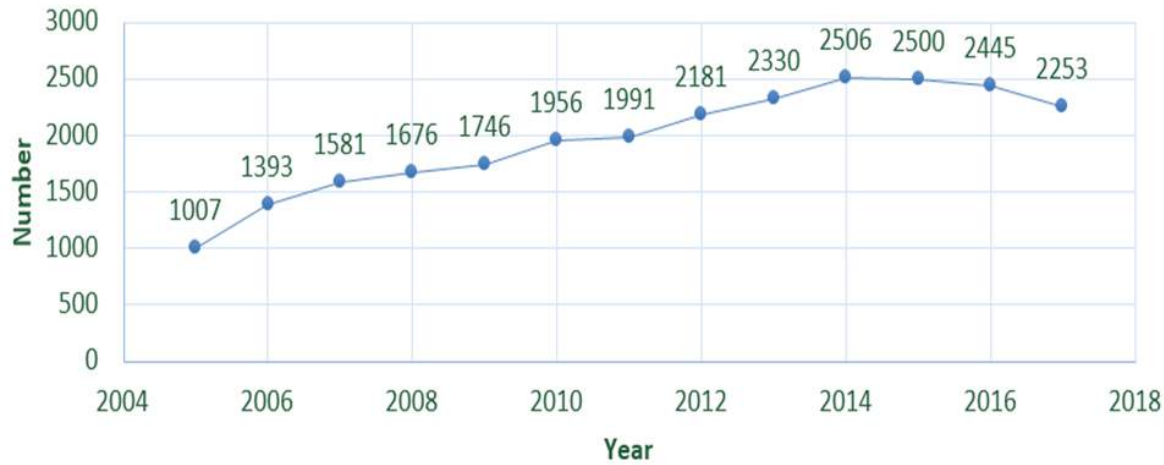
Scientific production (2005-2016)



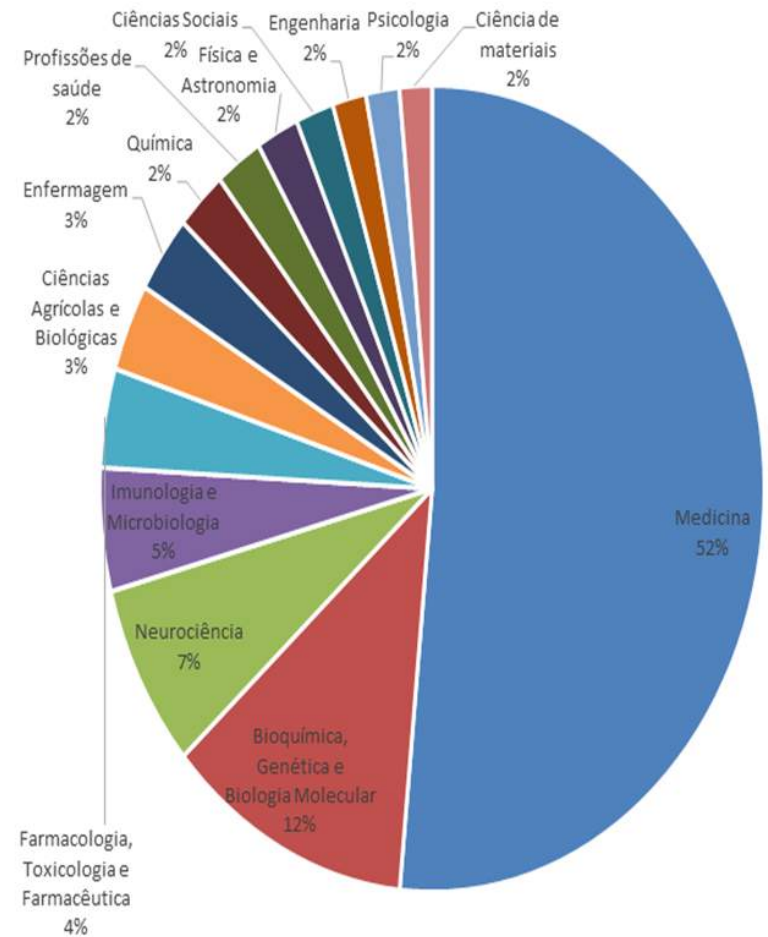
Source: <http://www.unifesp.br/reitoria/propgpoq/index.php/pos-graduacao/stricto-sensu/a-pos-graduacao-em-numeros>

INDEXED SCIENTIFIC PRODUCTION (2005-2017)

Total Scientific Production



Production per Area



RESEARCH FACILITIES

Research facilities

Multi-user laboratories, such as the Electronic Microscopy Center, the Neuromuscular Pathology Lab and Proteomics Lab, provide instrumental resources for research, as well as fostering interaction among researchers from different areas.

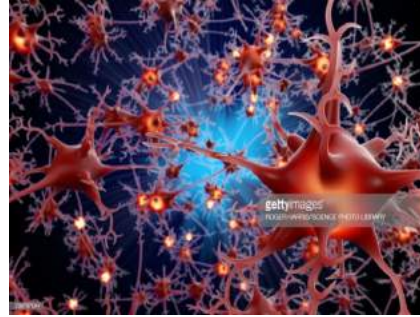


TRANSVERSAL RESEARCH



Longevity

The increase of human longevity along with the aging of the population (proportional increase of the elderly) can be considered the most important...



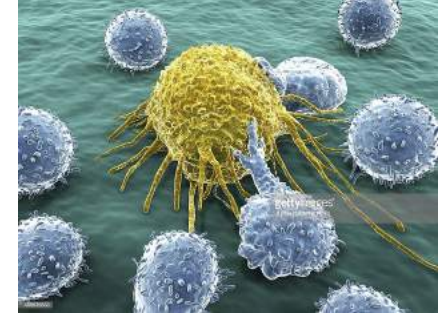
Neuroscience, Cognition And Education

Neuroscience encompasses knowledge from health sciences, human sciences and exact sciences ultimately applied to clinical, industrial and educational areas.



Sustainable Development and Cities

Nowadays, cities are the center of debates related to global sustainability. More than half of the world's population lives in cities marked by deep social/spatial inequality.



Oncology

Oncology is dedicated to the study and treatment of cancer, whose development is related to environmental factors and life habits, being 10% hereditary.



Contemporary Studies

Human Sciences have for object the issues of the cultures that nowadays are presented in globalization, being the East and the West homogenized by the economy, by the science and ...



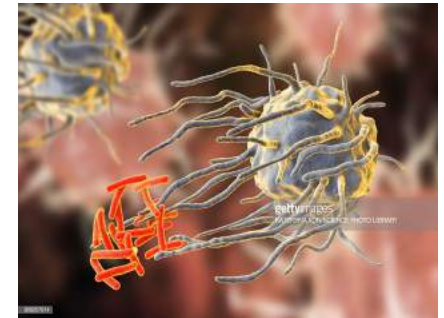
Inflammation

Inflammation is an answer to infection or tissue damage that occurs to eradicate microorganisms or irritating agents and to potentiate tissue repair.



Promotion of Well-Being to Face Issues Related To Violence And Drug Use

The problems associated with the use of drugs and violence stand out among the main challenges in the area of public health, education and security policies.



Emerging, Infectious and Neglected Diseases

The research on Emerging, Infectious and Neglected Diseases aims to contemplate the development and internationalization of research focused on the needs of patients and the development of tools...

HOSPITAL SÃO PAULO

View

Hospital São Paulo is the University Hospital of Escola Paulista de Medicina, Universidade Federal de São Paulo (EPM-UNIFESP), and aims to develop, at a level of excellence, health care, with emphasis on teaching, research and extension activities .

Mission

Providing quality health care to the population, aiming for their well-being and offering optimal conditions for teaching and research.

Quality Policy

To seek excellence for the quality, resolution and security of the service provided, promoting customer satisfaction, prioritizing quality as an integral part of any activity, aiming at continuous improvement of internal processes and management system, maximizing the commitment of our employees and employees with established quality standards.

Numbers

- 5 million people in the coverage area
- 765.886 Medical consultations
- 2.669.059 Lab tests/ year
- One of the biggest public hospitals of Brazil
- Biggest hospital of the Federal System



Hospital São Paulo

Rua Napoleão de Barros, 715 - Vila Clementino
São Paulo, SP - CEP: 04024002

Tel. (11) 5576-4000 - (11) 5576-4522

More information: <http://www.hospitalsaopaulo.org.br/>

HSP - TEACHING HOSPITAL

Since 1938, São Paulo Hospital has offered advanced technology in Medicine and become one of the best training centers for doctors, nurses and health professionals in Brazil. Besides presenting a large health care activity, the hospital also stands out as a reference in scientific production at national and international levels.

The institution hosts all medical specialties with a vocation for high complexity procedures. Its importance for the state and the municipality makes it responsible for the coverage of an area that reaches more than 5 million inhabitants in the city of São Paulo.

Medical residency

- 92 programs in different specialties
- 1,100 doctors annually trained

Monthly assistance

- 120,000 outpatients
- 90,000 medical consultations
- 30,000 emergency care
- 2,600 hospital admissions
- 1,600 surgeries
- 290,000 lab tests

More information: <http://www.hospitalsaopaulo.org.br/>



MULTIPROFESSIONAL RESIDENCY

Nurses • Nutritionists • Occupational Therapists • Dentists • Psychologists • Physical Educators • Physiotherapists • Social Workers

Health Care Children & Teens Health Care
Mental Health Aging Pediatric Oncology
Intensive Care Cardiology Neurology
Organ Donation Intensive Care Respiratory Disorders
Woman Health Care Oncology Medical Physics
Emergency Room Clinical and Surgery Gastroenterology
Clinical and Surgery Obstetric Nursing

More information:

<https://www.unifesp.br/world/index.php/study-at-unifesp/residencies/multi-professional/programs>

EXTENSION

The **Pro-Rectorcy of Extension and Culture (PROEC)** develops institutional actions of university extension. These actions are done in accordance with the guidelines of the National Extension Policy, the National Extension Plan, the Institutional Development Plan of UNIFESP and the Institutional Pedagogical Plan of Unifesp.

PROEC promotes and supports university extension activities aiming at dialogic interaction, interdisciplinarity, interprofessionality and the inseparability of the elements of teaching, research, extension and innovation. Such activities cover the following areas defined by the National Extension Policy: **Human rights and justice; Arts and culture; Education and communication; Health; Environment; Technology and innovation; and Labor.**

Following the guidelines of the Extension and Culture Council (CoEc), PROEC **develops and evaluates programs and projects of extension, specialization and improvement courses, strategic government programs, short courses, institutional events, academic services projects, art, culture, associated centers, and human rights.**

More information: <http://www.unifesp.br/reitoria/proex/acoes/programas-e-projetos-sociais/programas-e-projetos>



Pro-Rectorcy of Extension and Culture
Rua Sena Madureira, 1500
2º andar Vila Clementino
CEP: 04021-001 - São Paulo/SP
E-mail: projetossociais.proex@unifesp.br
Tel. Ext. 8505 | 8504



**92 Social
Projects**



**31 Social
Programs**



SOME SOCIAL PROJECTS



Xingu Project is a university extension project. It began in 1965 when an invitation from Orlando Villas Boas, director of the Xingu Indigenous Park (PIX), a group of doctors from the Paulista School of Medicine evaluated the health of the indigenous peoples living there. This visit marks the beginning of a health program that pursues the present day and the collaboration of a medical clinic in assisting indigenous peoples.

Xingu Project: <http://www.projetoXingu.unifesp.br/>

Memoref: <http://memorialdorefugiado.com.br/>

Humanizar: <https://www.unifesp.br/reitoria/humanizar/>



More than a university extension project, the **MemoRef** - Digital Refugee Memorial is a humanitarian project designed by a group of students from the course of Letters founded in 2015. The project is part of a set of actions cultural and educational aspects pertinent to the social reference, with the general purpose of integrating the refugee and refugee community into Brazilian society, and promoting reflection on the refugee situation in Brazil.



Humanizar Group was born from the need to stimulate and value the creativity, coexistence and healthy life of our servers. Respect and attention with the servers and their crafts are important tools of communication in the process of humanization. To preserve for interpersonal relations, for the continuity of collaborative work and quality of care for all who seek the services of the Institution is the reason of Humanizar Group.



Pro-Rectoria of Extension and Culture

Rua Sena Madureira, 15002º andar Vila Clementino

CEP: 04021-001 - São Paulo/SP

E-mail: projetossociais.proex@unifesp.br

Tel. Ext. 8505 | 8504

INTERNATIONAL RELATIONS

The Secretariat of International Relations has as its mission to coordinate and support the international cooperation activities of the Federal University of São Paulo. Created in December 2006 by the Foundation of Support to UNIFESP as International Relations Office, in 2011, it became the Secretariat of International Relations with the assignments of:

- Office of International Affairs with appropriate space, faculty and trained staff
- Advisory Board of the Rectorate
- International Relations Committee
- Procedures for cooperation agreements
- Mobility Programs: multilateral projects (PAEC-OEA, PEC-G and PEC-PG) and bilateral partnerships
- PhD with double supervision- international cotutelle
- Affiliation to Universities Networks
- Fundraising for research with international collaboration

More information: <http://www.unifesp.br/reitoria/sri>



International Relations Office
Universidade Federal de São Paulo

Rua Sena Madureira 1500- 4º andar-
Cep 04021-001-São Paulo-SP-Brasil
Telefone: + 55(11) 3385-4112

E-mail: internacional@unifesp.br | international@unifesp.br
www.unifesp.br/world | www.unifesp.br/reitoria/sri | www.unifesp.br

FOREIGN PARTNER UNIVERSITIES



Australia

The University of Queensland



Canada

Bishop's University



France

Université Paris Diderot
Institut Supérieur de Rééducation Psychomotrice (ISRP)
Université Lumière - Lyon 2



Germany

Friedrich Alexander Universität (FAU)



Honduras

Universidad Nacional Autónoma de Honduras



Italy

Università degli Studi di Roma Tor Vergata
Scuola Normale Superiore di Pisa



Lebanon

Council for Research in Values and Philosophy - CRVP



South Korea

Chung-Ang University - CAU



Netherlands

University of Groningen



Portugal

Universidade do Algarve
Universidade de Coimbra
Universidade do Porto
Escola Superior de Enfermagem de Coimbra
Instituto Politécnico do Porto
Instituto Politécnico de Viseu
Universidade do Minho



Russia

Universidade Estatal de Moscou



Spain

Universidad de Valladolid
MD Anderson Cancer Center Madrid
Universidad da Coruña
Universidad de Zaragoza
Universitat de Barcelona

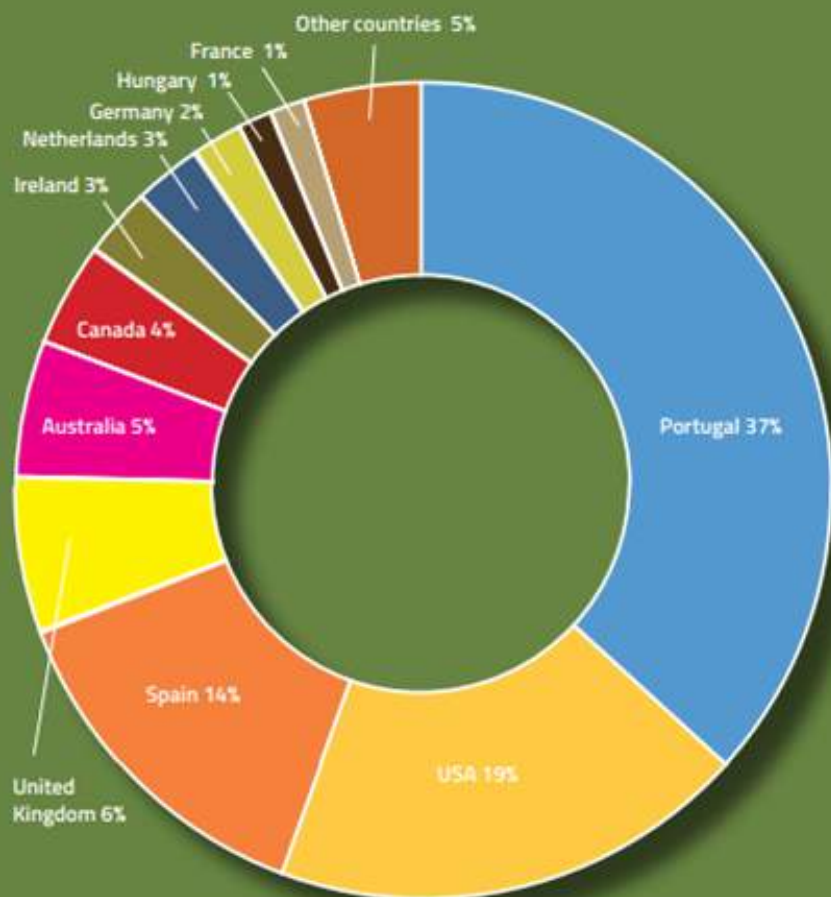


United Kingdom

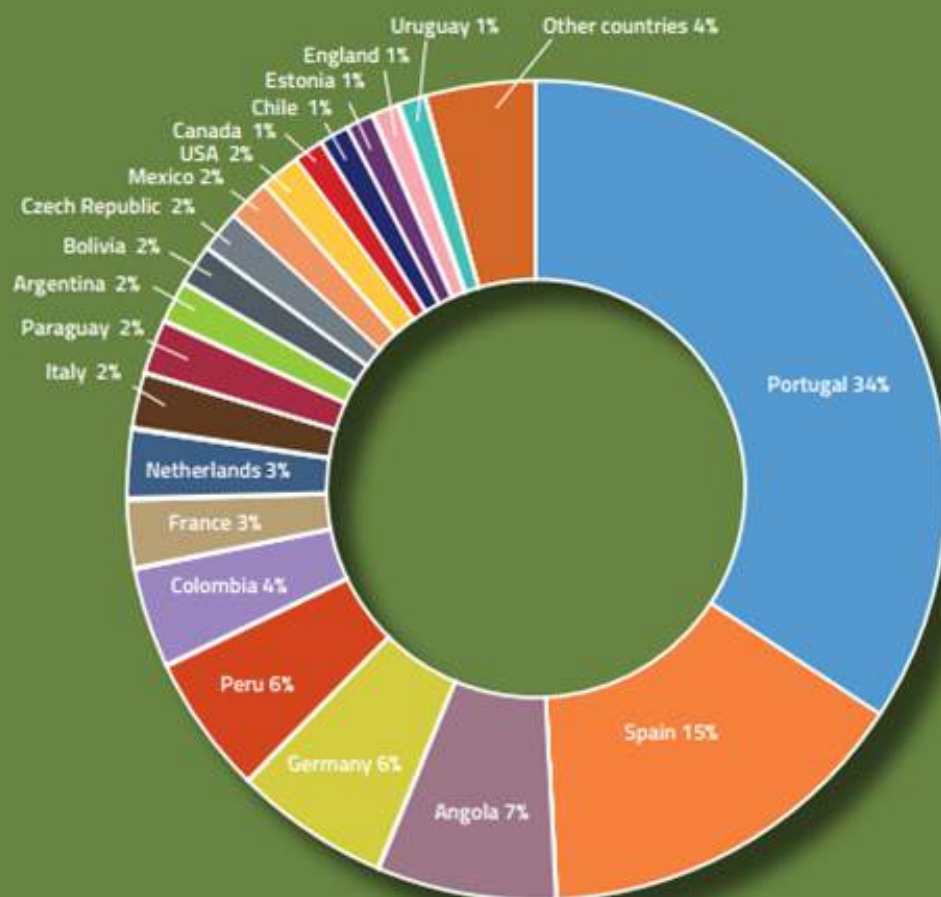
Universidade de Dundee (Scotland)

INTERNATIONAL MOBILITY

Mobility out 2010-2017



Mobility in 2010-2017



Source: Secretary of International Relations

INTERNATIONAL COOPERATION

Guidelines for Agreements with Unifesp

The purpose of the Academic Cooperation Agreements between Unifesp and foreign institutions is to promote, develop and implement the cooperation through mutual interest propositions related to the areas of education, research and social policy, in compliance with the mission of both institutions.

The actions envisaged under the agreements are:

- I) To promote and stimulate exchange programs for faculty, researchers and undergraduate and graduate students to take courses, seminars, internships and other activities in undergraduate and graduate programs of common interest;
- II) to Implement scientific and/or educational programs and activities for faculty, researchers and students;
- III) to mutually contribute for the planning, development and conduction of research of common interest;
- IV) to jointly promote the extension and research activities of social impact,
- V) to jointly publish reports and results achieved regarding activities carried out jointly.



International Relations Office Universidade Federal de São Paulo

Rua Sena Madureira 1500- 4º andar-
Cep 04021-001-São Paulo-SP-Brasil
Telephone: + 55(11) 3385-4112

E-mail: internacional@unifesp.br | internacional@unifesp.br
www.unifesp.br/world | www.unifesp.br/reitoria/sri | www.unifesp.br

For more information:

<https://www.unifesp.br/world/>

SUPPORT FOUNDATION

FapUnifesp is a private, nonprofit entity that provides infrastructure, logistics and administrative support to the development of academic projects in the University.

Roles of the Foundation include:

1. Management of resources for national and international projects;
2. Purchase of equipment and materials;
3. Hiring of service providers and professionals able to train work groups;
4. Execution of the planned budget and the respective accountability.

FapUnifesp currently manages 19 projects in international cooperation in all areas of knowledge.

More information:

<https://www.fapunifesp.edu.br/>



Fundação de Apoio à Universidade Federal de São Paulo

Rua Dr. Diogo de Faria, 1087, cj 801, 8° Andar

Vila Clementino | 04037-003 | São Paulo, SP | Brasil

E-mail: fap@fapunifesp.edu.br

Phone: +55 11 3369-4000

FUNDING OPPORTUNITIES FOR INDIVIDUALS FROM ABROAD

Institutional Internationalization Program - (CAPES PrInt)

<http://www.capes.gov.br/cooperacao-internacional/multinacional/programa-institucional-de-internacionalizacao-capes-print>

Programs supported by São Paulo Research Foundation

(Fapesp, in Portuguese) for international partnerships

<http://www.fapesp.br/en/6812>

- Visiting Researcher Program
- São Paulo School of Advanced Sciences

Partnerships Program for Education and Training of the Organization of American States (PAEC-OEA)

<http://www.oas.org/en/scholarships/brazil.asp>

Foreign Students Program – Undergraduate and Graduate Agreements from Brazilian Ministry of International Affairs

<http://www.dce.mre.gov.br/divisao.php>

Traineeships for doctors with foreign diploma

<https://www.unifesp.br/campus/sao/coreme/menu-info-geral/menu-medico-exterior>



Organization of
American States

GET YOUR VISA

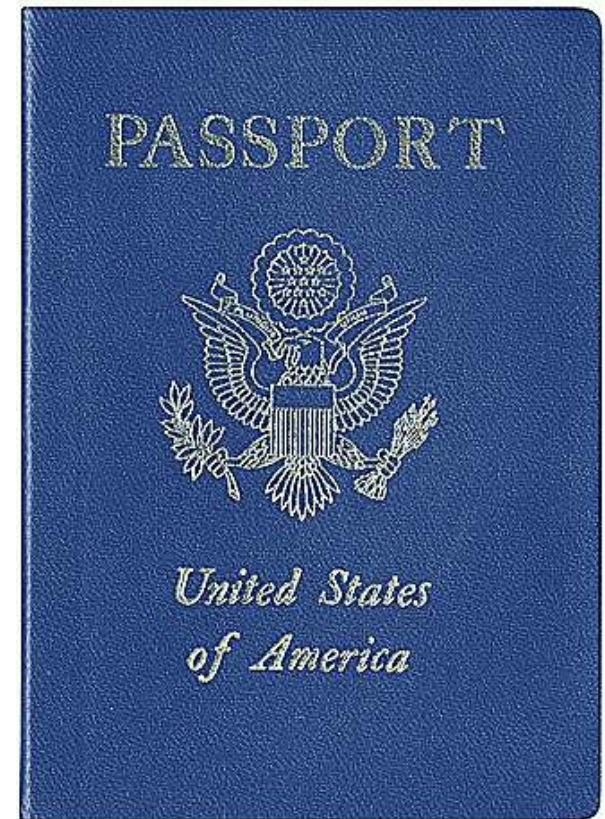
Foreign students expected to attend a regular course, to carry out an internship or study or research exchange at Unifesp shall obtain from the consular representation of Brazil in his country the temporary visa Type IV. It is determined by the Immigration Law, Subsection IV, Article 14, § 4º and Informative Note nº 1/2015 of the Coordination of Projects and International Programs of the Postgraduate and Research Office of Unifesp. Itamaraty is the Brazilian Government's body responsible for granting visas, which takes place through Embassies, Consulates General, Consulates and Vice-Consulates of Brazil abroad. Brazilian visas will never be granted in the national territory. Therefore, it will not be possible to obtain your visa at airports, ports or any point of entry of the Brazilian border. Each consular website presents the complete information on the issuance of visas to Brazil.

For more information visit:

<http://www.portalconsular.itamaraty.gov.br/>

<http://www.portalconsular.itamaraty.gov.br/vistos>

<https://www.unifesp.br/world/index.php/international-affairs/visa-information>



HEALTH INSURANCE

Unifesp requires that all foreign students, holders of temporary visas, purchase at their own expense an international travel health insurance with medical, laboratory and hospital coverage valid throughout the national territory, including a funeral repatriation clause. It can be acquired at the time of purchase of the flight ticket with the tourism company or in one of the specialized companies easily accessible through the internet. **The choice of insurance is the sole responsibility of the student and must cover the entire period of stay in the country.** The insurance must be presented at the time of registration.

Students of the PEC-PG Program are not bound by this requirement because they are covered by agreements established between the Ministry of Health and Foreign Affairs, according to the PEC-PG Manual.

For more information:

<http://www.portalconsular.itamaraty.gov.br/antes-de-viajar/saude-do-viajante>



FOREINGNERS' IDENTITY DOCUMENTS: FOREIGNER'S ID CARD (CIE) AND MIGRATORY NATIONAL REGISTRATION (RNM)

A foreigner who holds a temporary, permanent, asylum or refugee visa is required to register with the Federal Police Department within 30 days of entry into the national territory. After that registration, the **Foreigner Identity Card (CIE)** will be issued.

Difference between RNM and CIE:

RNM is the number of the alphanumeric registry affixed to the ID card (CIE), based on personal information and fingerprints.

CIE is the physical document of identification of foreigners registered in Brazil, valid throughout the national territory. In order to register, issue or renew the Identity Card, the interested party must complete an electronic form, schedule the delivery of the requested documents (personal documents, proof of address, etc.) in the Federal Police district closest to the residence and pay the fee through an emitted Union's Tax Collection Note (GRU).

More information:

<http://www.pf.gov.br/servicos-pf/imigracao/cedula-de-identidade-de-estrangeiro>



CPF (CADASTRO DE PESSOA FÍSICA)

Foreigners and residents abroad can obtain the registration in the CPF (Cadastro de Pessoa Física / REGISTER OF PHYSICAL PERSON) in a Brazilian diplomatic representation abroad by carrying out the following sequence of procedures:

1. Complete the electronic form in the Portuguese, Spanish or English versions, available on the website of Brazilian Internal Revenue Service (RFB), and print it.
2. Provide the form, accompanied by a copy of the personal documents, to a Brazilian consular office (consulate or embassy with consular sector), for the purpose of completing the request. The Brazilian consular office will process the request and will inform the CPF registration number to the interested party.



Fill the form:

<http://www.receita.fazenda.gov.br/Aplicacoes/ATCTA/CpfEstrangeiro/fcpf.asp>

More information:

<http://www.portalconsular.itamaraty.gov.br/outros-servicos/cpf>

WHERE CAN I GET MY CPF?

If there is a cadastral inconsistency, the application will be sent to the Internal Revenue Service for analysis. In this case, the applicant may follow the progress of his request on the RFB website.

Within 90 days, the applicant may: a) issue the Proof of Enrollment in the CPF through a service available on RFB's website; and b) in case of inaccuracy in the cadastral data, request rectification free of charge.

The Cadastro da Pessoa Física /Individual Registry of Individuals (CPF) in Brazil can be made in documentary service agencies known as Poupatempo, or in the agencies of the federal banks Caixa Econômica Federal or Banco do Brasil. The interested person must present a certified copy or original ID with photo (RNE), in addition to other documents. More information can be obtained from the aforementioned Internal Revenue Service website.



Find Banco do Brasil Agencies:

<https://www36.bb.com.br/encontreobb/s001t026p001,500830,500831,1,1,1,1.bb#/>

Find Caixa Agencies:

<http://www.caixa.gov.br/atendimento/Paginas/encontre-a-caixa.aspx>



VISA INFORMATION FOR POSTDOCS

The procedures for visa applications for **Postdocs follow different instructions**. It is necessary for the postdoc to obtain, firstly, a resident permit to be issued by the Ministry of Labor and Employment, and only then request a temporary visa for working purposes – VITEM V.

The Postdoc researcher must follow these steps, prior to their trip to Brazil:

1. Fill in the form available in this link, only up to item number 39: http://www.trabalho.gov.br/trabalho-estrangeiro/nova-legislacao/item/download/9600_616b36991fb2a12b71a5ba7c9516bb1a
2. Provide us a copy of the acceptance letter from their supervisor at Unifesp and a declaration from the funding agency regarding their scholarship, if applicable;
3. Hire the International Health Insurance aforementioned and send us the insurance policy;
4. Send the filled form to the Academic Director of the campus where the researcher will be based, and wait until they return signed;
5. Gather the other documents necessary to the request:
 - I. Valid travel document or other document proving their identity and nationality, in accordance with the treaties to which the country is a party;
 - II. Document containing parents' names (generally a birth or marriage certification), duly legalized and translated by a sworn public translator. This is not necessary if the information already appears in the document referred to in item I;
 - III. Official document that states the University's legal existence, available in this link: http://www.planalto.gov.br/Ccivil_03/Leis/1989_1994/L8957.htm)
 - IV. Official document appointing the University's representative (the Rector), available in this link: <http://pesquisa.in.gov.br/imprensa/jsp/visualiza/index.jsp?jornal=2&pagina=1&data=12/04/2017>)
 - V. Indication or copy of the Individual Taxpayer's Registry (CPF);
 - VI. Statement issued by the institution responsible for financing the scholarship, when applicable;
 - VII. Union's Tax Collection Note and its payment receipt (follow the instructions available here: <http://www.trabalho.gov.br/trabalho-estrangeiro/migrante-web/2015-11-26-20-07-04/como-obter-uma-autorizacao-6>)
6. Proceed to the online system of Ministry of Labor and Employment - MIGRANTEWEB – and follow the instructions to upload all documents above for the resident permit requirement: <http://www.trabalho.gov.br/trabalho-estrangeiro/migrante-web>
7. Once the resident permission is granted, proceed to the Visa requirement in the Brazilian consular unit in the country of residence. Consult their website for specific information and payment fees for VITEM V. The list of websites for each Brazilian embassy and consulate abroad is found here: <http://www.portalconsular.itamaraty.gov.br/rede-consular>

CERTIFICATE OF PROFICIENCY IN PORTUGUESE

The postgraduate student must check with the Secretary of the Program where they will be enrolled if there is a requirement to present the Celpe-Bras **Certificate of Proficiency in Portuguese Language for Foreigners**.

Developed and granted by the Ministry of Education (MEC), applied in Brazil and in other countries with the support of the Ministry of Foreign Affairs (MRE), Celpe-Bras is the only certificate of proficiency in Portuguese as a foreign language officially recognized by the Brazilian government.

Internationally, it is accepted in companies and educational institutions as proof of competence in the Portuguese language. In Brazil, it is also required by universities for admission to undergraduate and postgraduate programs, as well as for validation of diplomas of foreign professionals who intend to work in the country.

For more information:

<http://portal.inep.gov.br/acoes-internacionais/celpe-bras>

Registration:

<http://celpebras.inep.gov.br/inscricao/>



PRE-REGISTRATION AND UNIFESP ID CARD

Once arriving at Unifesp, the Secretary of the program in which the student is enrolled will release access to the online system for the accomplishment of the pre-enrollment. It consists in the filling of an electronic form with personal information. You must have a CPF to have access to the form. Once completed, the student will have to print the form, collect the signatures of the supervisor and of the coordinator of the Program and deliver it to the Campus Postgraduate and Research Chamber along with hard copies of the following documents:

- Passport
- Birth or marriage certificate
- Temporary study visa type IV-VITEM IV
- Health insurance
- CPF
- RNE
- Curriculum Vitae
- 2 photos 3x4
- Undergraduate Diploma
- Undergraduate school record
- Medical Residency Certificate - for doctors
- Master's degree (for master's degree obtained outside Unifesp)
- Master's school record (for master's degree obtained outside Unifesp)





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